

Winchester Town Forum

AGENDA

meeting to be held in the

Walton Suite

Guildhall
Winchester

on

Wednesday

16 November 2016

at 6.30pm

WINCHESTER TOWN FORUM

Membership 2016/17
Councillors

Chairman: Councillor Weir

Vice-Chairman: Councillor Green

Liberal Democrat:

Elks
Hiscock
Hutchison
Learney
Scott
Tod
Thompson

Conservative:

Ashton
Berry
Burns
Mather
Tait

Quorum = 4 Members

The two County Council Members representing the Winchester Town area are invited as observers.

Timetable of scheduled meetings for 2016/17:

15 June 2016* 21 September 2016 16 November 2016 25 January 2017
8 March 2017

Meetings commence at 6.30pm in Guildhall, Winchester, unless otherwise stated.

* Meeting date changed from 15 June 2016 to 27 June 2016

Public Participation

A public question and comment session is available at 6.30pm for a 15 minute period. There are a few limitations on the questions you can ask. These mainly relate to current applications (including grants), personal cases and confidential matters. Please contact the Democratic Services Officer in advance of the meeting for further details. If there are no members of the public present at 6.30pm who wish to ask questions or make statements, then the meeting will commence.

Corporate Priorities

The Forum will have regard to the Council's priorities as set out in its Community Strategy. For further details, see

<http://www.winchester.gov.uk/about/council-structure/community-strategy/>

The Forum will also have regard to the Vision for Winchester document. For further details see

<http://www.winchester.gov.uk/Documents/Committees/Winchester%20Town%20Forum/vision%20of%20winchester.pdf>

TERMS OF REFERENCE

- a) To act as a consultative and advisory body regarding issues affecting the five Winchester Town District Wards which, on occasions, may also include 'cross-boundary' matters involving adjoining areas (e.g. Badger Farm and Olivers Battery) and the Littleton Parish Ward area of the parish of Littleton and Harestock.
- b) To forward any recommendations for action principally to Cabinet, but also to one of the regulatory Committees and/or Council when appropriate. However, no discussions shall take place about specific applications which fall within the remit of any of the Council's regulatory committees.
- c) To promote community engagement within the Town Wards, by undertaking consultation exercises or encouraging the formation of community groups.
- d) To consider the draft capital and revenue budget for the S35 Town Account each year and to make recommendations to Cabinet and Council.
- e) Within the Council's policy framework and the framework of the S35 Town Account Revenue Budget:
 - a. to incur expenditure;
 - b. to set fees and charges;
 - c. to make decisions in connection with the operation or management of property or facilities;
 - d. to make arrangements for special events;
 - e. to scrutinise budget and other performance monitoring reports;
 - f. to authorise incurring expenditure up to a limit of £50,000 on Town Account capital schemes within the approved capital programme under Financial Procedure Rule 6.4.
 - g. to authorise virement of a sum of £25,000 or less in total in any one year between budget heads subject to:
 - i. The virement being in respect of a budget within the S35 Town Account and that the base budget is not increased; and
 - ii. Where in the opinion of the Head of Finance the provisions of the Council's Financial Procedure Rules (Rules 7.4 (b) to (d) and 7.5) on virement are met.
 - h. To consider the programme of schemes within the Town Wards to be funded from the Open Spaces Fund each year, including any other funds specifically allocated to the programme of schemes within the Town Wards, particularly the Community Infrastructure Levy (CIL), and to make recommendations to Cabinet and the portfolio holder.

PROVIDED THAT these provisions shall not apply to that part of St Barnabas Ward that is within the Parish of Littleton and Harestock (Harestock Parish Ward)

VOTING

- apart from the Chairman, every Member has one vote when a matter before the meeting requires a decision.
- in the event of an equality of votes, the Chairman may exercise a casting vote and that vote may be exercised in any way seen fit.
- a Member may abstain from voting, or vote differently from how they may have indicated during the debate, without further explanation.
- the way each Member voted will not be recorded in the minutes, unless a motion to have a Recorded Vote has been passed.

AGENDA

OPEN TO THE PUBLIC

PROCEDURAL ITEMS

1. **Apologies**

To record the names of apologies given.

2. **Disclosures of Interests**

To receive any disclosure of interests from Members and Officers in matters to be discussed.

Note: Councillors are reminded of their obligations to declare disclosable pecuniary interests, personal and/or prejudicial interests in accordance with legislation and the Council's Code of Conduct.

If you require advice, please contact the appropriate Democratic Services Officer, prior to the meeting.

3. **Chairman's Announcements**

- *Update on Roger Brown's model*

4. **Membership of Sub-Committees etc**

To give consideration to the approval of alternative arrangements for appointments to bodies set up by the Committee or the making or terminating of such appointments.

5. **Minutes** of the previous meeting held on 21 September 2016* (attached for Forum members only*).

BUSINESS ITEMS

Report Number

- | | | |
|-----|---|------------------------------|
| 6. | Public Participation – to receive and note the questions asked and statements made from members of the public on issues relating to the responsibility of this Forum. | |
| 7. | Handlebar Café Update
- Presentation by Mark Drury (SPUD) & Heather Evans (Bespoke Biking) | WTF246
(to follow) |
| 8. | Enhancing St Maurice's Covert | WTF247
(to follow) |
| 9. | Historic Environment Project Officer Update | Oral Report |
| 10. | Feedback on the Community Speedwatch Programme | Oral Report |
| 11. | Winchester Town Account Medium Term Financial Position | WTF244 |
| 12. | Community Infrastructure Levy and Town Improvement Fund –
Report of Winchester Town Forum Informal (Accounts) Group | WTF245
(to follow) |

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Colebrook Street
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SO23 9LJ

H.N Bone
Head of Legal and Democratic Services

8 November 2016 – Agenda Contact: Claire Buchanan (01962) 848 438 Email:
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** Note: With the exception of exempt items, all minutes and reports listed are available on the Council's Website: www.winchester.gov.uk*